

EAST HERTS COUNCIL

CORPORATE BUSINESS SCRUTINY – 21 AUGUST 2012

REPORT BY THE CHIEF EXECUTIVE AND DIRECTOR OF
CUSTOMER AND COMMUNITY SERVICES

6. CORPORATE ANNUAL REPORT 2011/12

WARD(S) AFFECTED: ALL

Purpose/Summary of Report:

- This report provides Members with an initial draft of the council's Annual Report for 2011/12.

RECOMMENDATION FOR DECISION: That:

(A)	The 2011/12 Annual Report be recommended to the Executive for approval.
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1.0 Background

1.1 The Annual Report documents the council's key achievements for each of the corporate priorities over the last financial year. It also contains financial information which provides an overview of the council's financial position and performance and a statement on contracts.

1.2 The Annual Report complements and mirrors the 2011 – 2015 Corporate Plan but looks back on performance rather than offering any forward looking planning.

1.3 This is the fifth year that we have produced an Annual Report, as a single document that covers Strategic, Financial and Performance issues as recommended by external auditors.

1.4 The achievements within in the report have primarily been sourced from Team Update, Service Plan Progress Reports and Link Magazine.

2.0 Report

- 2.1 This report is to provide CMT with an initial draft of the Annual Report for 2011/12 for comment and approval for presentation to Corporate Business Scrutiny on 21 August 2012.
- 2.2 The report allows residents to judge the effectiveness and contribution of the council to the district and local communities as well as enabling councillors and employees to reflect on performance.
- 2.3 The Annual Report will be published solely on the internet via the council's website.
- 2.4 The Annual Report is attached as **Essential Reference Paper 'B'**. Performance information which compliments the Annual Report has already been presented to CMT so has not been included at this stage.
- 2.5 Some information that is due to be included in the Annual Report is not available at this stage. However it will be available by the time the report is to be presented to the Executive.
- 2.6 Going forward there may be an opportunity to combine the Annual Report and the Annual Governance Statement and officers during 2012/13 will look into the viability of this.
- 3.0 Implications/Consultations
- 3.1 Information on any corporate issues and consultation associated with this report can be found within **Essential Reference Paper 'A'**.

Background Papers

None.

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